

## MINUTES OF REGULAR MEETING December 2, 2015

**1. CALL TO ORDER**

Mayor Mazza called the meeting to order at 7:00 p.m.

- 2. "Sunshine Law" Announcement**-Adequate notice of this public meeting has been provided by Amended Annual Notice; published in the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk's Office.

**3. FLAG SALUTE****4. ROLL CALL**

	Present	Absent
Mr. Severino	X	
Mr. Hirt		X
Ms. McBride	X	
Mr. Bischoff	X	
Mr. Mazza	X	

Also present: J.P. Jost, Attorney, Robert Clerico, Engineer and Ella M. Ruta, Twp. Clerk

**5. APPROVAL OF PRIOR MEETING MINUTES**

- a. Regular Session Meeting Minutes of November 4, 2015

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt						X
Ms. McBride		X	X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion carried

**6. VISITORS** – none scheduled**7. REPORTS RECEIVED** - Acknowledged

- a. Road Dept.- Week Ending; 10/30/15; 11/06/15; 11/14/15; 11/19/15
- b. Zoning Report – October 2015
- c. Animal Control Officer – October 2015
- d. Municipal Court – October 2015

Mr. Bischoff commented on Zoning, Animal Control and Court matters.

## e. Engineer's Report

- Country Acres Project – Complete – Paperwork to be finalized with contractor. Punch list items to be finished next week. Final contract price approximately \$24,000 less than original bid amount.
- New International Dump Truck – Bids have been prepared. Bid opening scheduled for December 15, 2015.
- Pilot Travel Centers – As-Built Plans have been filed. Additional documentation required on Plans. Minor work remains to be completed and punch list items must be addressed.
- Tax Map Update – Complete – Will be sent to Assessor early next week, at the latest.

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- Waste Water Management Plan – Mayor Mazza asked the Township Engineer to update the Plan since the last one is outdated. Discussed briefly by the Committee.

The following motion was introduced for approval.

**To authorize the Township Engineer to review information on file and report back to the Committee.**

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt						X
Ms. McBride		X	X			
Mr. Bischoff				X		
Mr. Mazza			X			

Motion carried

## 8. CORRESPONDENCE / WRITTEN COMMUNICATIONS

Mr. Severino mentioned the following correspondence:

- Mentioned Auditor's Proposal for 2016 services.
- Mentioned Veterans' request to rename Route 173 as the 173<sup>rd</sup> Airborne Brigade Highway. Clerk will prepare a Resolution for the December 16, 2015 meeting.
- Gypsy Moth Survey – No major invasion of the moths.
- West Milford Watershed Community – Seeking equity in the loss of ratables and asked support of other municipalities. Ms. McBride will seek information from West Milford and report back at the next Committee meeting.

Mr. Bischoff mentioned the following correspondence:

- Allocation of Hunterdon County Open Space Trust Funds. Atty. Jost said a Resolution will be adopted tonight requesting payment of available funds.

## 9. PUBLIC COMMENTS

- Don Van Fossen, Pattenburg Volunteer Fire Company (PVFC) – Brought a copy of By Laws for Marc Strauss, Safety Coordinator. Will be meeting with Mr. Strauss on December 14, 2015 to discuss the By Laws. Mayor Mazza asked they be given to the Municipal Clerk for her to give to Mr. Strauss.

## 10. PUBLIC HEARING

### ORDINANCE #2015-5

#### AN ORDINANCE AMENDING CHAPTER VII, TRAFFIC, OF THE CODE OF THE TOWNSHIP OF UNION, HUNTERDON COUNTY, NEW JERSEY REGARDING STOP INTERSECTIONS AT BAPTIST CHURCH ROAD AND FRONTAGE ROAD

**To Open Public Hearing**

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			

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Mr. Hirt						X
Ms. McBride		X	X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion carried

**To Close Public Hearing**

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Hirt						X
Ms. McBride			X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion carried

**To Adopt on Second and Final Reading**

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt						X
Ms. McBride		X	X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion carried

**ORDINANCE 2015-6**

**AN ORDINANCE AMENDING AND CORRECTING VARIOUS PROVISIONS  
REGARDING DEFINITIONS, RENEWABLE ENERGY FACILITIES, ACCESSORY USES  
AND ZONING ENFORCEMENT OF THE LAND USE CODE  
OF THE TOWNSHIP OF UNION, HUNTERDON COUNTY, NEW JERSEY**

**To Open Public Hearing**

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt						X
Ms. McBride			X			
Mr. Bischoff		X	X			
Mr. Mazza			X			

Motion carried

The Committee agreed that a letter would be required from Planning Board with a recommendation prior to final adoption.

Leslie Kulick, Perryville Road, had a question/concern about placement of solar panels facing the road. Mr. Bischoff apprised Ms. Kulick it was for aesthetic reasons.

Anita Jane Manzione stated her experience with installation of solar panels that required a variance.

Ms. Kulick and Ms. Manzione suggested that the Ordinance be amended reducing setback requirements.

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**To Close Public Hearing**

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Hirt						X
Ms. McBride			X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion carried

**To Adopt on Second and Final Reading** - the following motion was introduced

**To table final adoption of Ordinance #2015-6 until December 16, 2015 Regular Township Committee meeting.**

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Hirt						X
Ms. McBride			X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion carried

**11. OLD BUSINESS** - None

**12. NEW ORDINANCE** – None

**13. NEW BUSINESS**

a. The following resolution was introduced for adoption:

**RESOLUTION # 2015-127**

**TOWNSHIP OF UNION, HUNTERDON COUNTY**

**STATEMENT OF CONSENT**

**A RESOLUTION CONSENTING TO THE PROPOSED WATER  
QUALITY MANAGEMENT (WQM) PLAN AMENDMENT  
ENTITLED “Proposed Amendment to the Upper Raritan Water Quality Management Plan”**

WHEREAS, the Board of Chosen Freeholders of Hunterdon County desires to provide for the orderly development of wastewater facilities within **Hunterdon County**; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) requires that proposed wastewater treatment and conveyance facilities and wastewater treatment service areas, as well as related subjects, be in conformance with an approved Water Quality Management (WQM) plan; and

WHEREAS, the NJDEP has established the WQM plan amendment procedure as the method of incorporating unplanned facilities into a WQM plan; and

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WHEREAS, a proposed WQM plan amendment noticed in the New Jersey Register on October 5, 2015 for a High Bridge municipal chapter of the Hunterdon County Wastewater Management Plan has been prepared by the Highlands Council in behalf of the municipality and Hunterdon County ;

NOW, THEREFORE, BE IT RESOLVED on this 2 day of December, 2015, by the governing body of the Township of Union that:

1. The Township Committee of the Township of Union hereby consents to the amendment entitled "Proposed Amendment to the Upper Raritan Water Quality Management Plan (WQMP)" for a High Bridge municipal chapter of the Hunterdon County Wastewater Management Plan, publicly noticed in the October 1, 2015 Hunterdon Democrat and the October 5, 2015 New Jersey Register and prepared by the Highlands Council for the purpose of its incorporation into the Upper Raritan WQM plan.
2. This consent shall be submitted to the NJDEP in accordance with N.J.A.C. 7:15-3.4.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Hirt						X
Ms. McBride	X		X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion carried

- b. The following resolution was introduced for adoption:

## RESOLUTION 2015-128

## ESCROW REFUND

National Tax Lien Exchange, c/o Kenneth L. McElwee  
70 Old Dublin Pike, Unit I-5, Doylestown, PA 18901  
Escrow A/C #711456

WHEREAS, National Tax Lien Exchange did post an escrow account for a Planning Board application on property located at 318 Strotz Road, Block 5 Lot 1.01, and

WHEREAS, the application is final and all invoices have been paid,

WHEREAS, there is a remaining balance of \$1,500.00 in the escrow account,

NOW, THEREFORE, BE IT RESOLVED that the balance of this escrow account, in the amount of \$1,500.00 be refunded to National Tax Lien Exchange.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt						X
Ms. McBride		X	X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion carried

c. The following resolution was introduced for adoption:

**TOWNSHIP OF UNION  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION 2015-129**

**RE: OBTAINING OF OPEN SPACE TRUST FUNDS  
FROM THE HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS**

**WHEREAS**, the Hunterdon County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Grants Program to provide Program Funds in connection with municipal acquisition of lands for recreation, conservation and general open space purposes, farmland preservation, preparation of plan elements of a municipal Master Plan and/or restoration of county-owned historic facilities; and

**WHEREAS**, The Governing Body of the Township of Union, County of Hunterdon, desires to obtain Open Space Trust Funds in the amount of \$23,561.95, to fund the following project(s):

**Milligan Farm – Union Township Open Space Plan – Green Acres Project No. 1025-02-075 – acquisition in fee simple of 83.913 acres to be permanently preserved as open space.**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey, that:

1. Union Township Mayor Frank T. Mazza is authorized to: (a) make an application to the County of Hunterdon for Open Space Trust Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Grants Program and (c) act as the principal contact person and correspondent of the above-named municipality;

2. If the County of Hunterdon determines that the application is complete and in conformance with the Hunterdon County Open Space, Farmland and Historic Preservation Trust Fund Plan, and the Policies and Procedures Manual for the Municipal Grants Program adopted thereto, the municipality is willing to use the approved Open Space Trust Funds in accordance with such adopted policies and procedures, and applicable state and local government rules, regulations and statutes thereto;

3. Mayor Frank T. Mazza is hereby authorized to sign and execute any required documents and agreements with the County of Hunterdon for the approved Open Space Trust Funds.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt						X
Ms. McBride	X		X			
Mr. Bischoff		X	X			
Mr. Mazza			X			

Motion carried

d. The following resolution was introduced for adoption:

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**RESOLUTION 2015-130****ESCROW REFUND****Bruce & Marilyn Rossi****1693 Duffy Loop, The Villages, FL 32162**

**WHEREAS**, Bruce and Marilyn Rossi did post an escrow account for a Planning Board application on property located at Race street, Block 25 Lot 1.05, and

**WHEREAS**, the application is final and all invoices have been paid,

**WHEREAS**, there is a remaining balance of \$602.00 in the escrow account,

**NOW, THEREFORE, BE IT RESOLVED** that the balance of this escrow account, in the amount of \$602.00 be refunded to Bruce and Marilyn Rossi.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Hirt						X
Ms. McBride	X		X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion carried

e. The following resolution was introduced for adoption:

**RESOLUTION #2015-131**

Governor's Council on Alcoholism and Drug Abuse  
Fiscal Grant Cycle July 2014-June 2019

**FORM 1B**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Township Council of the Township of Union, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Township Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Hunterdon;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Union, County of Hunterdon, State of New Jersey hereby recognizes the following:

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1. The Township Council does hereby authorize submission of a strategic plan for the North Hunterdon Municipal Alliance grant for fiscal year 2017 in the amount of:

DEDR	\$27,511.00
Cash Match	\$6,877.75
In-Kind	\$20,633.25

2. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt						X
Ms. McBride		X	X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion carried

#### 14. REPORTS

##### a. Attorney's Report

- Mentioned meeting with Pilot and State Police Representatives scheduled for December 8, 2015 at the Municipal Building to discuss Title 39 Safety Plan and other concerns from the Committee.
- Union Hill Reconstruction – Letter sent to Chuck Herring at the DCA. Multiple Fire Code issues. Work progressing.
- Township of Union Personnel Manual – Asked for placement on December 16, 2015 agenda for approval.
- Perryville Road Property – Municipal Court matter.
- Spruce Run Archery Center – Letter sent to State about meeting with the Committee regarding the Project. No response received at this time.
- Hoffman Park Buildings – E-mail sent to Kevin Applegate at NJDEP regarding removal of buildings/barns. Will follow up by telephone.

##### b. Committee Report

Ms. McBride reported the following:

- Gov/Deal.com – All vehicles sold and removed from site. Thanked the CFO, Public Works Foreman and Clerk for their assistance.

Mr. Bischoff reported the following:

- Quote “When the body is fully immersed in water, the telephone will ring.”

Mr. Severino reported the following:

- Recycling – Prepared a list of dates for 2016. – Ms. McBride said she would post the list on the Website. Clerk will ask Mr. Hermann to make a new sign displaying information on dumpster schedule.
- Electronic Recycling – Emphasized that only electronics will be accepted. Mr. Severino will ask Recycling Coordinator/Attendants to separate and remove non-electronic items.



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- Train Quiet Zones – Asked Atty. Jost to obtain cost/estimate of installation of gates/lights. Mr. Jost will provide information to Mr. Severino.

**Mayor's Report**

- Mentioned cleaning and painting walls in former Court, Construction and Environmental Offices. Mr. Hirt will be asked to obtain quotes. Spring/summer project.
- Received call from Recreation Committee – Have uniforms and twelve cases of spray paint left over from striping fields. Apprised that uniforms could be stored at the Municipal Building. Committee agreed uniforms should be left in the shed at the Park. Member of the Recreation Committee, Scott Eichlin said paint could be stored in his garage. Mayor will convey Committee input to the Recreation Committee.
- Storm Drain Inlet Replacement – Garbage trucks from multiple Solid Waste Management servicing Township residents create damage to Inlets. Offered the idea the Township might consider bidding for one disposal firm. The Committee agreed the idea would not likely be feasible.

d. **Finance Officer** – not present

**Clerk Announcement – Reorganization Meeting will be held on January 6, 2015.**

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt						X
Ms. McBride		X	X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion carried

**15. PUBLIC COMMENTS - NONE****16. PAYMENTS OF BILLS**

The approved list of bills and all claims against the Township of Union as appearing in the Claims Register of this date paid and that all checks listed hereinafter issued in payment thereof.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt						X
Ms. McBride		X	X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion carried

**17. ADJOURNMENT**

There being no further business to come before the Township Committee at this time Mr. Bischoff made a motion to adjourn the meeting at 8:18 p.m. Mr. Severino seconded the motion. Motion carried by unanimous favorable roll call vote.

Transcribed by: Grace A. Kocher, Deputy Clerk

Frank T. Mazza, Mayor